



## **AGENDA**

Board of Trustees Regular Public  
April 16, 2025, at 4:30 PM

<b><u>Trustees:</u></b>	Michelle Duncanson, John Dickson, Amie Huisman
<b><u>Staff:</u></b>	Catherine Hodson (Principal), Kristie Mucciante (Business/HR)
<b><u>Guests:</u></b>	
<b><u>Regrets:</u></b>	Lisa Cefaratti, Brett Sweeney
<b><u>Recorder:</u></b>	Kristie Mucciante
<b><u>Presiding:</u></b>	Michelle Duncanson
<b><u>Location:</u></b>	Niagara Children's Centre School Authority

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### **I . Commencement of the Meeting**

1. Call to Order and Noting of Members Absent
2. Declaration of Conflict Interest

### **II . Business of the Board**

1. Additions to and Approval of the Agenda  
**Recommended Motion** - "That the Agenda be adopted."
2. Approval of the Minutes from the meeting on March 26, 2025  
**Recommended Motion** - "That the Minutes of the Regular Meeting of the Niagara Children's Centre School Authority dated March 26, 2025, be confirmed as submitted."
3. Business Arising out of the Minutes

### **III. Committee of the Whole**

4. Motion to Move to Committee of the Whole (Private session)  
**Recommended Motion** - "That the board moves into the committee of the whole"
5. Motion to Return to Open Board (Public Session)  
**Recommended Motion** - "That the board returns to the open board meeting"

### **IV. Ratification of Business Conducted in Committee of the Whole**

**Recommended Motion** "That the business transacted in COH be now ratified by the Board."

### **V . Educational Showcase -none**

## **VI. Principal's Report - C. Hodson**

## **VII. Action/Information Items**

### **1. Governance**

#### **a. AGM**

Details & Lunch

Post AGM Survey (purpose and questions?)

#### **b. Guest Speakers Policy**

#### **c. Strategic Plan - Design and Printing**

### **2. Financial Reporting**

#### **a. Fiscal Year End 24/25 YTD Financial Report Summary - K. Mucciante**

**Recommended Motion** - "That the finance preliminary report be approved as presented."

## **VIII. Correspondence and Communications**

- None

## **IX. Questions Asked of and by Board Members**

- None

## **X. New Business**

- None

## **Adjournment of the Public Board Meeting**



**NIAGARA PENINSULA CHILDREN'S CENTRE SCHOOL AUTHORITY BOARD MEETING MINUTES**  
**Wednesday Apr 16, 2025**

**I. COMMENCEMENT OF THE MEETING OF THE BOARD**

1. Call to order

The meeting was called to order at 4:40

It has been noted that quorum is not met for this meeting, all discussions and decisions are considered informal. Any motions or decisions made will be brought forward for formal ratification at the next meeting where quorum is established.

2. The Chair asked the Trustees if there are any conflicts of interest.  
There were none.

**II. BUSINESS OF THE BOARD**

1. A motion could not be made to approve the adoption of the agenda.

*No Quorum*

2. A motion could not be made to approve the meeting minutes from March 26, 2025.

*No Quorum*

3. There was no business arising out of the minutes of the last meeting.

**III. COMMITTEE OF THE WHOLE**

1. The meeting was moved to committee of the whole (private)

J. Dickson  
A. Huisman

2. The meeting returned to open board (public)

J. Dickson  
A. Huisman

**IV. RATIFICATION OF BUSINESS CONDUCTED IN THE COMMITTEE OF THE WHOLE**

1. A motion could not be made to ratify the business transacted in the committee of the whole.

*No Quorum*

**V. EDUCATIONAL SHOWCASE**

none

**VI. PRINCIPALS IMPACT REPORT**

C. Hosdon presented the principal's impact with a focus on the items covered in the latest PD day.

**VII. ACTION ITEMS**

1. Governance

a. AGM

- i. AGM is virtual (out trustees to attend at the school), Final agenda reviewed, Lunch to be ordered for our trustees, gifts ordered for presenters.
- ii. Post AGM survey idea discussed - K. Mucciante to create the survey.



- iii. OPSBA mandatory trustee training - have a conversation at the AGM on what learning is relevant to section 68 schools and what may need to be modified.
- b. Guest speakers' policy to be reviewed next meeting as there is no quorum.
- c. Strategic Plan - Design has been started by B. Sweeney

2. Financial reporting

- a. Fiscal Year 24/25 YTD Final Financial Report  
There was nothing of concern to report. We are looking at spending the funds allocated to us that we have not utilized yet.

A motion could not be made to accept the financial data as presented.

*No Quorum*

**VIII. CORRESPONDENCE AND COMMUNICATIONS**

- o None

**IX. QUESTIONS ASKED OF AND BY BOARD MEMBERS**

- o None

**X. NEW BUSINESS**

- o None

**ADJOURNMENT**

The meeting was adjourned at 5:26 PM.

J. Dickson  
A. Huisman

**NEXT MEETING**

The next meeting of the Board is May 21, 2025 at 4:30 PM.

Michelle Duncanson

Michelle Duncanson  
Board Chair

June 25, 2025

Date